



Non-Profit Organizations Client Onboarding Questionnaire

非营利组织相关客户准入调查问卷

For both Charities, NGO, NPO and Societies, please complete the questions in the Below:

Ref	Required Information	Response
1	Basic Information 基本信息	
1.1	Legal Name of Institution 机构法定名称	
1.2	Incorporation Number and Place of Incorporation 注册编号和注册地点	
1.3	Date of Incorporation 注册日期	
1.4	Has your organization been registered with the local service registry and obtained the relevant licenses or permits? If Yes, what is the name of the registry, license or exemption? 您的机构是否已在当地服务注册处注册，并已获得相关牌照？ 如是，请说明注册、许可证或豁免的名称。	

2	For Charities, Societies, & NFPs info 慈善机构、社团和非营利组织内信息	Response
2.1	Please indicate the nature of your organization (e.g. charity, association, non-profit-organization) 请说明贵组织性质(如慈善机构, 社团, 非盈利组织)	
2.2	What is the primary purpose and mission of the organization? 该组织的主要宗旨和使命是什么？	
2.3	What are the main activities of the organization? Do these activities involve any political advocacy, lobbying, or activities in high-risk jurisdictions? 组织的主要活动是什么？这些活动是否涉及政治倡导、游说或在高风险司法管辖区开展活动？	
2.4	Who is the key controller of your company/organization? Please provide valid identification and address information/proof of the key controller. 谁是贵司的关键控制人？ 请提供关键控制人的有效证件和住址信息/证明	
2.5	Please confirm and provide the following information regarding your organization's account administrator: An authorization letter signed and dated by a director; Valid identification document and proof of address/information for the administrator. 请确认并提供贵组织账户管理人的以下资料： 1) 由董事签字并注明日期的授权书； 2) 管理人的有效证件和住址信息/证明。	

2.6	Is there a management committee within the organization? Please provide a list of names and corresponding positions. 组织内是否有管理委员会，请提供名单和对应职务。	
2.7	Does the organization have non-management ordinary members? If so, what are the membership criteria? Does your organization have any foreign members or members who reside overseas? 组织内是否有非管理会员？ 如有，会员资格的标准是什么？贵机构是否有外籍成员或居住在海外的成员？	
2.8	If your organization is registered in Hong Kong: Please provide a list of members of the board of directors, or council, indicating their positions. 如贵司注册在香港： 请提供董事会或理事会成员名单，并标明职务。 If your organization is registered in Singapore: Please provide a list of members of the board of directors, or council, indicating their positions and corresponding personal identification types and numbers. 如贵司注册在新加坡： 请提供董事会或理事会成员名单，并标明职务和对应的个人证件类型和号码。	
2.9	Do you have any subsidiaries or affiliated entities or organizations that are not registered under the same name? Where are these affiliated companies or entities located in which countries or regions? 您是否有任何未以相同名称注册的子公司或关联实体，组织等？这些关联公司或实体，组织的运营国家地区在哪？	
3	Understanding Your Business 了解贵司的业务	Response

3.1	What type of products and services does your company provide to your customers? Please also confirm the purpose of this account opening (e.g., the main funds to be received via POS). 贵组织向客户提供哪些类型的产品和服务？以及请确认此次的开户目的(例如通过POS收取的主要款项)	
3.2	What is the source of the organization's funding (e.g., donations, membership fees, grants, public funding, business activities)? Where are the main sources of funding? 该组织的资金来源是什么？资金来源的主要地区是哪里？ Does your income and donation come from any High-Risk Jurisdictions subject to a Call for Action or Jurisdictions under Increased Monitoring by the FATF? 您的收入和捐款是否来自金融行动特别工作组(FATF)发出行动呼吁的高风险司法管辖区或加强监控的司法管辖区？	
3.3	What is the main purpose of the organization's funds? (eg charity projects, personnel expenses, etc.) 该组织资金的主要用途于什么地方？(如:慈善项目、人员费用等)	
3.4	What is the intended use of the Airwallex account (e.g., collecting revenue, general operating expenses, specific projects, payroll)? 贵司开设Airwallex 账户的预期用途是什么(例如, 收取营业收入,一般运营费用、特定项目、工资单)？	
3.5	What is the estimated volume and value of transactions you expect to process monthly? (Please include the currency unit) 您预计您的业务每月处理的交易量和价值是多少？(请附上货币单位)	
3.6	Do you receive any funds from foreign governments or foreign political organizations? If so, please specify the name of the opposing organization. 您是否接受任何来自外国政府或外国政治组织的资	

	金？ 如有，请说明对手方组织名字。	
3.7	Does your organization handle third-party funds? 贵组织是否处理第三方资金？ Please briefly describe any anti-money laundering and due diligence measures, merchant record-keeping requirements, and procedures for reporting suspicious transactions. 如有，请简述反洗钱和尽职调查的措施、留存商户记录的规定、报告可疑交易的做法。	
3.8	What internal controls does your organization have in place for financial management and accountability? 您在财务管理和问责方面有哪些内部控制？ Do you regularly disclose audit reports and financial statements to the public? 您是否会有定期公开相关审计，财务报告？ Please provide the date of your last financial audit and the name of the auditor. 请提供您最近一次财务审计的日期和审计师的姓名。	
4	Use of Funds 资金使用回答	Response
4.1	What are the main beneficiaries of your charitable activities? 贵司慈善活动的主要受益者有哪些？	
4.2	Do you send or receive funds from foreign countries? 您是否向国外汇款或收款？	

	If so, please list out the top 5 countries and their purpose, respectively. 如果是, 请列出前五个国家及其用途。	
4.3	Do you have any programs or activities in high-risk or sanctioned jurisdictions? 您是否在高风险或受制裁的司法管辖区开展任何项目或活动？	
4.4	How do you ensure that funds reach their intended beneficiaries and are not diverted? Provide further information on your internal controls, third-party partners, and monitoring processes. 您如何确保资金到达预期受益人手中且不被挪用？请提供更多关于您的内部控制、第三方合作伙伴和监控流程的信息。	
5	Additional questions about donations 捐赠具体附加问题回答	
5.1	Is your business involved in donation activities? 请问您的业务经营活动是否涉及捐赠？	
5.2	What are the main types of donors (e.g., public, private, corporate, international, anonymous)? 捐赠者的主要类型有哪些(例如, 公共、私人、企业、国际、匿名)？	
5.3	Are large, one-off donations expected? If so, what is the policy for verifying the source of funds for such donations? What is the maximum amount? (currency). If yes, please provide details on the type of donation (e.g., cash, bank transfer, or other). Also, please provide details on how you identified the individual/organization that donated the large sum.	

	预计会有大额一次性捐赠吗？最高金额为多少?(货币单位) 如果有, 请详细说明捐赠的类别(如现金、银行转账或其他). 同时, 请详细说明您是如何识别大额捐赠方(个人/组织)信息.	
5.4	Do you receive donations from high-risk or politically unstable countries? 您是否接受来自高风险或政治不稳定国家的捐赠？ Please list these countries. 请列举这些国家.	
5.5	What is your process for managing anonymous donations? Do you have a policy of not accepting donations over a certain threshold unless the donor's identity is known? 您管理匿名捐赠的流程是什么？您是否有政策规定, 除非捐赠者身份已知, 否则不接受超过一定限额的捐赠？	
5.6	Please provide the percentage of donations received as a percentage of your funding sources Please confirm whether you accept cash donations and the percentage. 请提供接受捐赠款项占您的资金来源百分比； 请确认是否接受现金捐赠以及比例	

I understand and certify that Airwallex cannot be used to receive donations and will not be used for this purpose.

I certify that I have read and understood this declaration, that the answers provided in this questionnaire are complete and correct to my honest belief, and that I am authorized (as above) to execute this declaration on behalf of the charity, society, or not-for-profit organisation.(Please have any director of your company confirm and sign the document)

我理解并保证, Airwallex 不能用于接收捐款, 也不会用于此目的。

我保证我已阅读并理解本声明, 本问卷中提供的答案完整且正确, 符合我的诚实信念, 并且我已获得授权(如上所述)代表慈善机构、社团或非营利组织签署本声明。(请由贵司任一董事确认以及签署文件)

Name: 姓名 Role: 职位:
Signed: [Initial/Name here to Electronically-Sign] 签名 Date Signed: <u>[Date Signed]</u> 签名日期